

SAGUACHE COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION MEETING
9:00 A.M. JANUARY 13, 2015

MINUTES

I. CALL TO ORDER

The meeting was called to order by Board Chair Joseph at 9:34 a.m., with the following members present:

Linda Joseph, Chair
Ken Anderson, Co-Vice Chair
Jason Anderson, Co-Vice Chair
Timothy Lovato – Commissioner Elect
Wendi Maez, Co-Administrator
Lyn Lambert, Co-Administrator
Ben Gibbons, County Attorney
Staci Burkhart, Acting Secretary to the Board

II. ADDITIONS/DELETIONS TO AGENDA

1. Randy Arredondo will not be in attendance during Road & Bridge time. Attorney Gibbons will be at that time.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE AGENDA AS AMENDED

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

III. READING AND APPROVAL OF MINUTES – DECEMBER 16, 2014 & DECEMBER 30, 2014

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 16, 2014 AS AMENDED

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

**MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE REGULAR MEETING
MINUTES OF DECEMBER 30, 2014 AS AMENDED
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

IV. COMMISSIONER REPORT – LINDA JOSEPH

Commissioner Joseph:

1. DEC 18 - Had a phone conversation with Sean McClung, UAS regarding workforce opportunities for Veterans; notes shared with Board. JAN 11, heard from the young Veteran discussed as an example, that it is looking quite promising.
2. DEC 19 - Met with the Veterans Coalition of the SLV project team at Veteran's Services Officer Jim Sheeran's office, to develop the job summary for two candidates that have come forward at Adams State University, to assist with coordination of the Coalition. Matt Martinez at Adams State is scheduling those, forwarding candidates' resumes, and working with the Team for a campus employment arrangement, which was ASU's preference vs. a work study arrangement. Interviews will be in late January. If an assistant is selected, their work term will be February - July.
3. DEC 30 - The 2 year monitoring visit of the Emergency Management Program Grant (EMPG, Homeland Security) was postponed due to weather and illness of key people. It will be rescheduled, when the County notifies David Osborn of the Commissioner(s) who'll be involved.
4. JAN 1-2 - Dealt with County website being down, restored by Kenny Bertin, WSB on JAN 2, and rescheduling the public comment period on the DRAFT Strategic Plan until JAN 26. A form was created for secure online submission of comments.
5. JAN 6 - Updated Mark Talbot, XPlore about continuing to postpone bringing the new County website live until the comment period is ended. He is setting up a system for Tourism Council to organize photos for use on the County Tourism website.
6. JAN 8 - Veterans Coalition of the SLV project team conference call, developing interview questions for the ASU candidates. With less hours of ASU candidate's time, Jayne Salisbury (VC-SLV and Women Veterans of the SLV) will be taking the lead on Coalition coordination, with their assistance.
7. JAN 12 - Attended the completion celebration for the SLV Public Health Partnership to establish cross-jurisdictional Environmental Health services. It was well attended, and the Partnership is highly regarded amongst the 16 communities nation-wide participating in this Robert Wood Johnson Foundation funded opportunity to organize regionally. Handouts were shared. At the PHP meeting preceding the celebration, it was noted that they are still awaiting a couple Counties' signed contracts for the services, including Saguache. This was previously reviewed and discussed by the Board, need to check if approval is needed, or if it was approved and just needs signature, so the contract can be signed and returned. Signed copy goes to Marcy Gardunio, Public Health Director, and returned to Alamosa County, which will be collating/completing the contracts for JAN 28.
8. Very Best wishes to the new Board, and all the new Elected Officials and Dept. Heads, in their public service to Saguache County.

V. INTRODUCTION OF GUESTS

Sandia Belgrade – Crestone Eagle

W. Hansen

Jon Billingsley – The Pot Shop LLC

VI. RE-ORGANIZATION OF BOARD

MOTION BY COMMISSIONER LOVATO TO NOMINATE COMMISSIONER KEN ANDERSON AS CHAIR

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

MOTION BY COMMISSIONER LOVATO TO NOMINATE JASON ANDERSON AS VICE CHAIR

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

VII. BOARD APPOINTMENTS

MOTION BY COMMISSIONER TIMOTHY LOVATO TO APPOINT THE FOLLOWING

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

STAFF Appointments

Blue Peaks Development – Lyn Lambert – 3 year term (repointed in June 2011)

Budget Officer – Wendi Maez and Lyn Lambert

SLV Community Action Agency - Wendi Maez, Lyn Lambert, Evan Samora and Pam Jones

Co-County Administrators – Wendi Maez and Lyn Lambert

County Attorney – Ben Gibbons

County Emergency Manager – Jim Felmlee

SLV Regional Emergency Trauma Advisory Council designee – Jim Felmlee

SLV All Hazards - Jim Felmlee

County Weed Coordinator – Randal Arredondo

Environmental Certifying official – Marcy Gardunio

Health Department designee for Land Use issues – Wendi Maez

Health Department designee for Public Health issues – Marcy Gardunio

Housing Director – Evan Samora

Land Fill Supervisor – Randal Arredondo

Land Use Administrator – Wendi Maez

Local Board of Health, Medical Director - Dr. Toshiko Luckow

Personnel Administrator – April Quintana

Road and Bridge Supervisor – Randal Arredondo

Public Health and Nursing Services Director – Marcy Gardunio

SLV GIS/GPS reps – Wendi Maez, Connie Trujillo, and Kaye Maez

SLV Housing Coalition – Evan Samora

Social Services Director – Linda Warsh
Veterans Services Officer – Jim Sheeran
Gunnison Basin Weed Commission – Randal Arredondo
SLV Development Resources Group Citizen Appointment –
Saguache County Airports Manager – Randal Arredondo
County Health Pool Designees – Lyn Lambert and April Quintana
County Auditors – Wall, Smith and Bateman
Official Newspaper – Saguache Crescent
Official Publication site – Saguache County Website

BoCC Roles

Attorney General Office/SLV Trails Coalition – Jason Anderson
All Hazards (clarify/designate later) – Timothy Lovato
BOCC Chair – Ken Anderson
CCI Legislative Committee Designee – Jason Anderson
County Designated Health Officer/County Quarantine Officer – Jason Anderson
Courthouse Security Team, Commissioner Representative – Timothy Lovato
Emergency Management/Homeland Security Rep. – Jason Anderson
Gunnison Sage Grouse Strategic Conservation Committee – Ken Anderson, Elinor Laurie, Wendi Maez
Poncha Pass Working Group Coordinator/County Liaison - Jenny Nehring
County Coalition for Gunnison Sage Grouse -
Local Board of Health Chair – Jason Anderson
RAC – BLM Front Range RAC – Jason Anderson
Senior Citizens Liaison – Ken Anderson
State Board of Human Services (Governor appointed) -
SLV Council of Governments, Executive Board – Ken Anderson
SLV Development Resources Group (DRG) – Ken Anderson
SLV Regional Transportation Commission / STAC Committee – Ken Anderson
SLV Regional Emergency Trauma Advisory Council ad hoc – Jason Anderson
State Health Department designee – Jason Anderson
Tourism Council Liaison – Jason Anderson
Veterans Task Force (Valley Commissioners/Valley Veterans) – Timothy Lovato
SLV Broadband Representative – Jason Anderson
SLV Habitat Conservation Plan Steering Committee – Ken Anderson and Wendi Maez
BLM Cooperating Agency rep – Jason Anderson and Wendi Maez
Prevention Partners Coalition – Timothy Lovato

BREAK

VIII. COMMISSIONERS REPORT

Commissioner Ken Anderson:

1. Several phone calls on the Strategic Plan.
2. December 30 – Attended BoCC Special Meeting on the 2015 Budget.
3. January 5 – Phone Call with Senator Crowder regarding rules and regulations on Landfills.
4. January 9 – Attended the BoCC 2015 Budget Public Meeting.

Commissioner Jason Anderson:

1. December 17 - Met with Nick Chambers to discuss local energy production from Sales Tax Grants.

2. December 19 - Spoke with Jeffery Wood with Colorado College, via e-mail, will set up a time for a visit. He also wanted to know which option we are leaning toward.
3. December 29 - Conference call with NACO Public Lands Steering Committee to discuss SRS status.
4. December 30 - Attended a Special Meeting of the Saguache County Commissioners to ratify the 2015 budget.
5. January 5 - Attended office hours at the Saguache Courthouse, met with Faith O'Reilly to discuss her views on the Tourism council.
6. January 6 - Spoke with Deb Gardner, Boulder County Commissioner about Boulder County's decision to Leave CCI.
7. January 6 - Spoke with Dan Dallas, Regional Forester about the status of Federal lumber sales.
8. January 7 - Met with Karina Danforth and Vivia Lawson of the Tourism Council to discuss their ideas for the Tourism Council.
9. January 7 - Attended the meeting of the SLV Nordic Club to discuss promotion of winter recreation opportunities.
10. January 9 - Attended the Saguache County Strategic Plan Public Forum.
11. January 12 - Attended office hours in Crestone, met with Mark Talbot to discuss the County Website, Fred Bauer to discuss a ski area in Saguache County, Peggy Godfrey to discuss the Strategic Plan and Bob Pederson about Agricultural Education.
12. January 12 - Wrote an "Eye on the County" article about PILT and how it relates to the budget.

IX. REVIEW OF MAIL

1. **San Luis Valley Fair** sent a thank you card and receipt for the sales tax grant. (12/17/2014)
2. **Colorado Division of Water Resources** sent information concerning Lawful Water Supplies for Marijuana Cultivation Facilities. (12/17/2014)
3. **Articipate** sent a thank you card. (12/29/2014)
4. **CCI** sent Letter about Dues and 2014 Annual Report. (12/29/2014)
5. **BLM** sent postcard about NEPA project for the Colorado Bark Beetles Strategic Plan. (12/29/2014)
6. **Colorado State University** sent SLV Newsletter. (1/7/2015)
7. **Colorado Law Institute** sent Colorado Water Law Conference scheduled on February 27, 2015, Grand Hyatt, Denver. (1/7/2015)
8. **University of Utah** sent Hazardous Waste/ First Responder training opportunities on Feb 12, 2015 (8hr hazardous waste); March 2-3, 2015 (16 hour first responder); March 9-13, 2015 (40 hour hazardous waste). (1/7/2015)
9. **Jim Felmler** sent ambulance inspection/ recommendation letter for BACA/ Crestone ambulance service. (1/12/2015)
10. **Colorado Dept. of Local Affairs** sent de-obligation of grant letter for the ANRAC grant application. (1/12/2015)
11. **CCI Public Lands** sent notice of dues invoice being sent and multiple updates. (1/12/2015).

X. CO-ADMINISTRATOR REPORT - WENDI MAEZ & LYN LAMBERT

1. CCI dues, payment will be discussed at a later date.
2. Designation to the County Health Pool designee – April Quintana, Lyn Lambert and Ken Anderson.
3. Saguache County Budget to Actuals for expenditures were presented for review and discussion.
4. Resolution of supplementary budget for General Fund, Road and Bridge, Public Health, Robert Wood Johnson, Tourism and Sale Tax Funds.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE RESOLUTION TO AMEND THE 2014 BUDGET

SECOND BY COMMISSIONER LOVATO

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

5. December 2014 Veteran's Report reviewed, approved and signed.
6. Department Heads payroll authorizations for July through Dec. 2014 were presented for review and approval.

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE DEPARTMENT HEADS PAYROLL AUTHORIZATIONS FOR JULY THROUGH DECEMBER 2014

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

7. CCI Proxy for CCI designee, to be discussed at a later date.
8. Location and time for the Town of Saguache meeting on January 20th. BoCC directed Administration to confirm with the Town to use the Town Hall at 1:15 pm.
9. WSB Computer Services contract, will be re-address at a later date.
10. Meeting location change due to Clerk & Recorder needing BoCC room for a recall election in February. Meeting locations for the February meetings and the first meeting in March will be held at the Road and Bridge meeting room.
11. Public Health hourly rate for PCPs will need to be increased within the 2015 budget due to the fact that the minimum wage has been increased.
12. Transcription of Public Hearing concerning the Strategic Plan held on Friday, January 9, 2014. Staff will transcribe the public hearing recording.

XI. LAND USE ADMINISTRATOR – WENDI MAEZ

1. Jon Billingsley/Curtis Eisenhauser/Pot Shop, LLC sent a letter concerning the denial of the CUP that was made on December 9, 2014. Letter from Billingsley scanned and emailed. Placed on the January 27, 2015 meeting agenda.
2. Saguache County Planning Commission board appointments. We have 2 board members up for re-appointment, member at large and Hooper area and Mr. Lovato's vacated position open on the Saguache County Planning Commission. Received re-appointment letters from Anne Neilson – at large member and Judy Messoline – Hooper area member. Letters of request to be appointed also received from Daniel Davis (lives in Hooper area)

and Steve Carlson (lives on County Road P). Mr. Davis and Mr. Carlson could be appointed as alternates until we have openings in the areas available.

**MOTION BY COMMISSIONER JASON ANDERSON TO RE-APPOINT ANNE NEILSON AND JUDY MESSOLINE TO THE SAGUACHE COUNTY PLANNING COMMISSION
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

**MOTION BY COMMISSIONER LOVATO TO APPOINT ELLEN COX AS A MEMBER OF THE SAGUACHE COUNTY PLANNING COMMISSIONER AND DANIEL C DAVIS AND STEVE CARLSON AS ALTERNATES
SECOND BY COMMISSIONER JASON ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

3. Crestone/Baca Planning Commission Board appointments
4. We have the Town of Crestone rep and alternate position open, BGPOA Rep position open and the Baca Grande area position open for re-appointment. We also have the alternate position open.
5. I have received Town of Crestone has recommended that Kairina Danforth be appointed as their representative with Lonny Roth being appointed as the alternate.
6. Received a letter from Charles Sommers requesting re-appointment as the BGPOA representative, Mattie Belle Lakish, and Clay Bridgford.

**MOTION BY COMMISSIONER JASON ANDERSON TO APPOINT KAIRINA DANFORTH AS THE TOWN OF CRESTONE REPRESENTATIVE AND TO APPOINT LONNY ROTH, CHARLES SOMMERS, MATTIE BELLE LAKISH AND CLAY BRIDGFORD
SECOND BY COMMISSIONER KEN ANDERSON
VOTES IN FAVOR: 3 VOTES AGAINST: 0
MOTION CARRIED**

XII. COUNTY TREASURER – CONNIE TRUJILLO

1. Gave quarterly report.
2. Discussed 2014 Tax Sale – lots in the Baca Grande Subdivision area have not been selling in the last few years.
3. Several lots that are ready to be sent to County ownership to be sold to the public.
4. On-line auction could be possible for County owned lots in 2015.

LUNCH

XIII. COUNTY ATTORNEY – BEN GIBBONS

1. Will draft a Notice of Intent for the BoCC to review regarding the County Coalition for Gunnison Sage Grouse. Gunnison County has filed as well as San Juan County in Utah.

**MOTION BY COMMISSIONER JASON ANDERSON TO CONVENE AS THE SAGUACHE
COUNTY BOARD OF HEALTH AT 1:35 PM**

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XIV. PUBLIC HEALTH DIRECTOR – MARCY GARDUNIO

1. Core Services updates:

a. Assessment, Planning, and Communication:

- Chair exercise class every Tuesday for seniors and disabled started in December.
- Grant from Town of Saguache for 6 16 gallon sharps containers; one for each County in the SLV.
- Director writing health articles for newspaper
- Colorado TB control nurse in county to oversee contact investigation and set up medication administration; delivered medications for window treatments for children in case.
- Ebola personal protective equipment received

b. Vital records/Statistics:

- nothing to report at this time.

c. Communicable Disease Investigation, Prevention, and Control

- One active case of tuberculosis in County, source case remains in hospital in Denver, attempts being made to transfer but location is unknown at this time; total of 19 contacts have been tested, five are positive, and fourteen negative; one child on treatment for TB until it is ruled out, all her tests are negative but preliminary, Saguache PH will be monitoring her and medicating her five days a week; a 90 year old contact was hospitalized and subsequently expired, tests for this citizen are still pending; six children are on prophylactic treatment for eight weeks (Saguache County PH will be administering medications). This contact investigation represents a significant amount of work and will not be finalized until March. CDPHE will reimburse Saguache County for chest x-rays, tests, medications, and other incidentals.

Past 31 days:

Influenza – 3 cases hospitalized

Dog Bite – 1 case

Tuberculosis – 1 case

d. Prevention and Population Health Promotion

- ongoing TB instruction and monitoring

e. Emergency Preparedness and Response (EPR)

- EPR plans being updated monthly

f. Administration and Governance

- A consultant from Alamosa will come up Wednesday to go over the figures that have been gathered to give an opinion regarding the PCP program. Directors' goal is to make the program cost neutral. If that is not possible, the next discussion will be transitioning the program to a private entity's control.
- New financial employee has been in PH for week and a half.
- Have run office for over a month without receptionist position being manned; no negative effects on service noted.

2. PCP Program:

Medicaid Patients: 46

Private Pay: 0
26 PCPs currently working
Need to hire 2-3 more
Medicaid account for billing has been "locked", sent the required letter, will unlock the account today, and back-billing will recoup funds lent to us from general fund.

MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AS SAGUACHE COUNTY BOARD OF HEALTH AT 2:00 P.M.

SECOND BY COMMISSIONER JASON ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XV. PUBLIC LANDS

USFS

1. Forest Plan Revision contractor will be initiation Public Meetings again soon, a lot of energy being used to gather public input.
2. Starting process for Travel Analysis Plan (TAP) which aids in developing a Travel Management Plan. The Travel Management Plan is a public process as well to develop a road system that Forest can maintain and public can still use.
3. Continental Divide Trail will be a Regional level decision but looks like no mountain bike use as of now.
4. Two access issues being reviewed; Lundsforths have formal proposal in, not responded yet and the Molini access is being reviewed.
5. The NCCC kids will be working with the Forest for the next 6 weeks.

BLM

1. Not able to attend.

BREAK

**XVI. LIQUOR LICENSE RENEWAL – CHOKUREI FARM STORE
YAK N CRACKER CAFE**

MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE LIQUOR LICENSE RENEWAL FOR CHOKUREI FARM STORE YAK N CRACKER CAFE

SECOND BY COMMISSIONER KEN ANDERSON

VOTES IN FAVOR: 3

VOTES AGAINST: 0

MOTION CARRIED

XVII. BILL PAYING

XVIII. ADJOURN

MOTION BY COMMISSIONER KEN ANDERSON TO ADJOURN AT 3:00 P. M.
SECOND BY COMMISSIONER JASON ANDERSON
VOTES IN FAVOR: 3
MOTION CARRIED

VOTES AGAINST: 0

RESPECTFULLY SUBMITTED,

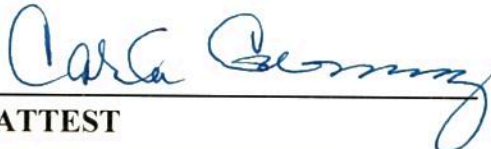
STACI BURKHART ACTING SECRETARY TO THE BOARD OF COUNTY COMMISSIONERS

MINUTES APPROVED JANUARY 27, 2015

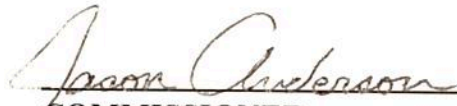




CHAIRMAN OF THE BOARD



ATTEST
CLERK & RECORDER
CARLA GOMEZ



COMMISSIONER



COMMISSIONER